APPLICATION FORM FOR GRANT OF TA/DA ADVANCE TRANSFER/TOUR 1. Name of Govt. Servant :_____ 2. Designation of Govt. Servant: 3. Basic Pay 4. Whether proceeding on : TRANSFER/TEMP. DUTY/TOUR/COURSE. 5. Indicate Office Order No. & date (attach of O/O) : From _____To____ 6. Transfer ISPW Station 7. While on Tour/Temp. Duty/ 9. Details of family members desire to carry while on Trans./Tour. ______ Age Relationship S. No. Name 12. Rate of Luggage by train or Road : _____ 13. Amount of TA/DA advance required: **Station:** Signature of Govt. Servant Date : FOR OFFICE USE OF ACCOUNT -I SECTION Shri _____ is proceeding on Transfer vide order No. _____ dated _____ has applied for TA/DA of Rs. _____ His Basic Pay is Rs. _____ Admissible under The Rules. Joint Director (HQ) may please sanction a sum of Rs._____ To Shri____ **Accounts Officer**

Joint Director/Deputy Director (HQ)